



**SERVICES FOR OLDER PEOPLE IN LEWIS
RESIDENTIAL, NURSING AND HOUSING
WITH EXTRA CARE
PRIOR INFORMATION NOTICE
QUESTIONNAIRE**



SECTION ONE – BACKGROUND

The purpose of this Prior Information Notice (“PIN”) is to alert the market that the Integrated Joint Board is considering the re-provision of the two Comhairle owned and operated residential care homes within the Stornoway area. Following an options appraisal, the preferred mix of provision is residential care alongside housing with extra care.

The Integrated Joint Board (IJB) wishes to seek the views of providers (suppliers) and the wider supply chain on the potential service delivery and procurement options.

Confidentiality

All information included in your questionnaire response will remain confidential to the Comhairle. No information included in this document or in any discussions connected to it will be disclosed to any other party without prior written authorisation.

Introduction and purpose of this document

This documentation provides an overview of the requirement to provide services for older people in Lewis who would have, in the past, been accommodated in a residential or nursing care setting.

Information is requested as part of a soft market testing exercise in order to seek:

- the market’s views on the potential options for the provision services;
- the ability and capacity of the market to supply these services; and
- the potential level of interest in future procurement exercises, should they take place.

The outcome of this process will help to inform the final Procurement and Delivery Strategy for the re-provisioning of the current residential care services which will be presented to the Integrated Joint Board for approval in December 2016.

Scope and Process

Potential providers are invited to respond to the questions contained in this PIN concerning options for the construction of new facilities, service delivery, the services and to provide information about their own organisation and pricing structures.

Background information has been provided on the service needs and numbers of service users.

The Integrated Joint Board has identified that a mix of provision between care home (residential/nursing) and housing with extra care is the preferred option for services

Respondents may wish to note that any future contracts and procurement processes will be the responsibility of Comhairle nan Eilean Siar.

SECTION TWO - REQUEST FOR INFORMATION FOR MARKET TESTING PURPOSES

A response from potential providers to the questions below would be welcomed. For the avoidance of doubt no information provided in response to this questionnaire will be used by the Comhairle in assessing providers. Potential providers will not be prejudiced by any response or failure to respond to this PIN.

Mix of Provision

The Comhairle requires care home provision and housing with extra care as part of this requirement. The current number of service users is 71, however, there may be the potential to expand provision to 99 places.

Respondents are asked to give views on the optimum split of service users between care home and housing with extra care provision with particular reference minimum and maximum numbers.

Service Delivery Models

The Comhairle has identified options for the delivery of this requirement:

Service	Element	A	B	C	D	E	F	G	H	I
Care Home	Build	IJB	External	IJB	External	IJB	External	External	IJB	External 1
	Run	IJB	External	External	IJB	IJB	IJB	External	IJB	External 1
Extra Care	Build	IJB	IJB	IJB	IJB	External	External	IJB	External	External 2
	Run	IJB	IJB	IJB	IJB	IJB	IJB	External	External	External 2

Respondents are asked to give feedback on the potential financial advantages and disadvantages of the options identified.

Respondents are asked to give feedback on the potential operational/service delivery advantages and disadvantages of the options identified.

Respondents are asked to comment on any risks which may arise from any of the options identified. The IJB would draw respondent's attention to the possible application of TUPE.

How can the IJB encourage innovation during the lifetime of this contract?

The IJB may have the option to provide either a single site or two different sites within Stornoway for the build and provision of these services. Respondents are asked to indicate what the advantages and disadvantages would be of a single or split site model.

Preferred Option

Respondents are asked to indicate which element (if any) they would be interested in delivering and why. Reference should also be made to their preferred number of service users.

Respondents are asked to indicate what timescale they would require to be in a position to deliver the service(s)

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Respondents are asked to recommend the optimal contract length for any contract which would be put in place including the reasons for this proposal.

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SECTION THREE - REQUEST FOR INFORMATION

Please complete the following information below:

Question	Response
Organisation name	
Company number (if applicable)	
Organisation address	
Organisation web page	
Main services	
Main market/customers	
Number of years in the market	
Contact name	
Position within the organisation	
Telephone	
Email	

RESPONSE

I would be grateful if you could respond to this request by email by the following time and date:

16.00 Wednesday 7 December 2016

Contact

Helen Mackenzie, Head of Procurement and Exchequer Services

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