



CÙRAM IS SLÀINTE NAN EILEAN SIAR WESTERN ISLES INTEGRATION JOINT BOARD

Minute of the meeting of the Western Isles Integration Joint Board held on Tuesday 19 December 2017 at 10.30am, in the Education Unit, Western Isles Hospital.

Voting Members Present:

Mr Kenny John Macleod	Councillor, CnES (Chairman of IJB)
Mr Ian Burgess	Non-Executive Director, NHS WI (Vice-Chair of IJB)
Dr Neil Galbraith	Chair, NHS WI
Mr Murdo MacMillan	Non-Executive Director, NHS WI
Ms Diane McPherson	Non-Executive Director, NHS WI
Mr Paul Steele	Councillor, CnES
Mr Angus Morrison	Councillor, CnES
Mr Norman A MacDonald	Councillor, CnES

Non-Voting Members Present:

Ms Debbie Bozkurt	Chief Finance Officer, IJB
Dr Ron Culley	Chief Officer, Health and Social Care
Mr Calum Mackay	Staffside Representative, CnES (Substitute Member)
Mrs Elizabeth Shelby	Staffside Representative, NHS WI

Dr Kirsty Brightwell	Associate Medical Director Primary Care, NHS WI
Mrs Morag Munro	Third Sector Representative

In Attendance

Mr Gordon Jamieson	Chief Executive, NHS WI
Mr Malcolm Burr	Chief Executive, Comhairle nan Eilean Siar
Mr Robert Emmott	Director of Finance and Corporate Resources, CnES
Ms Lesley McDonald	Head of Executive Office, CnES
Mrs Emma Macsween	Head of Partnership Services, CnES
Mr Paul Dundas	Head of Locality Services, CnES
Mrs Kathleen McCulloch	Lead Community Nurse, NHS WI
Dr Colin Robertson	NHS Western Isles Dental Manager
Mrs Marion Macleod	Administrative Officer, CnES
Ms Dana Murray	Staffside Representative, NHS WI (Substitute Member)

Apologies:

Mr Malcolm Macdonald	Staffside Representative, CnES UNISON
Mrs Fiona Macleod	Carers' Representative

1. WELCOME

The Chairman welcomed all those attending the meeting.

2. APOLOGIES FOR ABSENCE

Apologies:

Mr Malcolm MacDonald	Staffside Representative CnES
Mrs Fiona Macleod	Carers' Representative

3. DECLARATIONS OF INTEREST

There were no declarations of interest.

4 MINUTES

4.1 IJB Board Minute of 21.09.17

The Minute of the Integration Joint Board held on 21 September 2017 was approved.

4.2 MATTERS ARISING

There were no matters arising.

4.3 Action Points

All of the Action Points detailed were for information. The Chief Officer indicated that he would provide a further update on community justice in the new year.

5 FINANCIAL PERFORMANCE

5.1 Management Report

The Chief Finance Officer submitted a Report which reflected the spend to date and explained any variances which had arisen in the first seven months of the year which were likely to have an impact on the year end outturn. At 31 October 2017 the Board was showing an overspend of £1,466k and a projected year end underspend of £232k, as detailed at Appendix 1 to the Report, a movement of £112k from September 2017.. Main areas of year end variances were Acute Nursing (£157k), Community Hospitals (£177k), Home Care £279k, Mental Health placements (£364k), Out of Hours (£61k), adult care and supported services £353k and assessment and care services £156k. The IJB had achieved £759k against the Financial Efficiency plan target of £1,643k and at month seven the Board was forecasting to achieve £1,468k of these savings. At month seven it was forecast that £175k of those savings would not be achieved and in total there were £623k of identified savings categorised as high risk.

Appendix 2 highlighted the two main areas of areas of overspend that could not be mitigated due to the clinical risk associated with expenditure or that the control of the expenditure was outwith NHS Western Isles as indicated in the Report: Mental Health placements – clinical risk if patients were not treated in off island hospitals/secure clinics and £364k Prescribing – out with control due to a lower than expected national agreed pricing on the drug Pregablin £56k There would be an adjustment between the Comhairle/IJB in March 2018 for approval. It was highlighted that a budget virement may be required to address this overspend.

It was agreed

- (1) that the Chief Finance Officer (CFO) continue to monitor the implementation of the recovery plan ; and**
- (2) the CFO would bring forward to the IJB in March 2018 (if required) the budget virement for approval to address the overspend.**

5.2 2018/19 Budget Settlement

The Chief Finance Officer indicated that work was ongoing on the 2018/19 budget and that a cash gap remained. The Settlement from Scottish Government did not address inflations, increases in costs of drugs and mental health placements. NHS Western Isles was expected by Scottish government not to cut the sum allocated to the IJB and the Comhairle had been allocated extra money for specific IJB purposes. The IJB required to be mindful of the need to plan for community placements which may become vulnerable. It was yet to be determined whether the Scottish Government allocations were sufficient.

It was agreed to note the terms of the verbal update.

6. STRATEGIC GOVERNANCE

6.1 Strategic Plan Refresh

The Chief Officer, Health and Social Care submitted a Report seeking agreement of the process for refreshing the Integration Joint Board's Strategic Plan. The Report stated that significant change had taken since the plan was first agreed, not least in terms of national policy and legislation. The IJB had seen a focus on the living wage, the extension of Free Personal Care, and the Carers Act, national strategies published in relation to dementia and mental health, along with professionally focused strategies such as that for AHP services- the Active and Independent Living Programme in Scotland. The Report further stated that the realistic medicine agenda had developed, as had Government-led work to support regional delivery arrangements for the NHS. It was therefore important that the IJB take stock of these and other developments and revise its Strategic Plan. It was hoped to take a pro-active approach and Scottish government had been made aware of the requirement for transitional funding to support this approach.

It was recommended that the process for refreshing the Integration Joint Board's Strategic Plan outlined in the Report be agreed.

6.2 Mental Health Redesign

The Chief Officer, Health and Social Care submitted a Report in relation to the progress of the mental health redesign. The Report stated that over the last twelve month period that there had been thirty two admissions to Western Isles Hospital which had required a total of fifteen transfers to mainland placements. Recruitment had been a major factor resulting in these transfers where specialist intervention was required. It was stated at the meeting that the redesign required to be concluded by June 2018. It was further stated that the £250k allocated to support transition could be ring-fenced.

It was agreed

- (1) that the progress made in relation to the redesign of mental health services be noted; and**
- (2) a progress Report be submitted to the next meeting of the Board.**

It was agreed that the public, including the press, be excluded from the Meeting during consideration of the following item on the grounds that exempt information namely information relating to any particular applicant for, or recipient or former recipient of, any service provided by the IJB and information relating to the financial or business affairs of any particular person (other than the IJB) would be disclosed.

6.3 Lewis Residential Care

The Chief Officer, Health and Social Care submitted a Report which provided an update on the progress of the Lewis Residential Care Review. The Report stated that, in order to progress the Goathill Farm project, a capital requirement of £15m from the Comhairle's 2018-23 Capital Programme had been identified on the basis of the current capital estimates. An update was provided to the meeting that the Comhairle had made that commitment on 13 December 2017. The Report further stated that in the event that provision in rural Lewis or the Ardseileach campus which were detailed in the Report could not be funded from Scottish Government allocations for housing, it would be necessary to consider any Comhairle capital contribution in the context of the 2023-28 Capital Programme.

It was agreed

- (1) to note the progress being made in relation to the Lewis Residential Care Review;**
- (2) to note that capital funding of £15m had been agreed by the Comhairle in support of the project; and**
- (3) that the progression of the Goathill Development for a fifty two bedded care home and fifty extra care housing units be approved subject to a further report on the capital and revenue estimates based on the outcomes of the procurement process for construction and the refreshment of the workforce requirements, policy development for charging and related expenditure.**

6.4 Intermediate Care

The Chief Officer, Health and Social Care submitted a Report which provided an update on the status of the development of Intermediate Care and Residential Services. It had previously been indicated that the model of care would operate a multi-disciplinary approach to supporting the rehabilitation of a person at the earliest opportunity in the prevention of unnecessary admission to hospital and supported discharge from hospital. The Report highlighted that the IJB was in the process of recruiting to Short term assessment and reablement team (START) to deliver upon the new model of care. An update was provided to the meeting that the response to the recruitment exercise had been disappointing and there was concern that there may be no further suitably skilled workforce. The need to promote caring as a profession and to promote and provide career routes was briefly discussed.

It was agreed that the Report be noted.

6.5 Carers (Scotland) Act 2016

The Chief Officer, Health and Social Care submitted a Report which provided an update on the progress made towards the implementation of the Carers (Scotland) Act 2016. The Report highlighted that the intention of the Act was to support carers to continue in their caring roles and have the ability to access support in order to have a fulfilling life alongside their caring responsibilities. The challenge for Scottish Government and IJBs would be to increase the resources to be made available for carers' support. Local eligibility criteria would be used to determine service access and would be set by Integration Authorities to make best use of the level of resources available. The workplan for implementation was attached as Appendix 1 to the Report which included a timetable. A further Report would be submitted to the IJB in September 2018..

It was agreed

- (1) that the Report be noted; and**
- (2) the situation be monitored and a further Report be submitted to the Board in September 2018.**

6.6 GP Contract

The Chief Officer, Health and Social Care submitted a Report on the proposal by the Scottish Government and the British Medical Association (BMA) for a new GP Contract in Scotland. The Report stated that the proposed contract offered new opportunities for clinical and non-clinical employed practice staff including general practice nurses and practice managers and receptionists. The contract would support general practice nurses to focus on a refreshed role as expert nursing generalists providing acute and chronic disease management, supporting people to manage their own conditions where possible. Practice managers and receptionists would play an important role on supporting and enabling the primary care multi-disciplinary team to function smoothly to benefit patient care. Dr Kirsty Brightwell gave a presentation to the Board on the implications of the contract in the Western Isles.

It was agreed

- (1) that the arrangements proposed by the Scottish Government and the British Medical Association (BMA) for a new GP Contract in Scotland be noted;**
- (2) to note that GPs across Scotland were currently being consulted on its contents; and**
- (3) that the presentation be noted.**

6.7 Dental Redesign in Uist Consultation Feedback

The Chief Officer, Health and Social Care submitted a Report in relation to the responses to the recent IJB consultation on the redesign of dental services in Uist. The Report stated that the proposals set out previously had been subject to an initial financial assessment in respect of the anticipated revenue costs associated with different service models. Capital issues were reserved to NHS Western Isles Health Board. The IJB had previously deliberated on the redesign of dental services in Uist and had examined a range of options in respect of future service delivery and identified the preferred model as a single hub located in the Uist and Barra Hospital following initial workshop engagement. The IJB has agreed to go out to public consultation in relation to this option. The Report set out an initial analysis of the findings from the consultation and indicated that further work was required to complete this analysis and conduct

the equality impact assessment required under the Equality Act 2010 prior to the IJB making its final decision..

It was agreed

- (1) that the responses to the consultation be noted; and**
- (2) that a full Equality Impact Assessment would now be undertaken and submitted to the next meeting of the IJB.**

Arising out of consideration of this item it was agreed that a note of decisions made at each Board meeting would be circulated to Board members after each meeting.

6.8 Northern Region Delivery Plan

The Chief Officer, Health and Social Care submitted a Report seeking authority to agree the IJB's response to the Draft Northern Region Delivery Plan. The Report stated that the aim of the plan would be to identify those priorities and actions that supported the partner organisations to be successful and sustainable in promoting health and wellbeing, and in the delivery of health and social care services. Each of the organisations had the responsibility for planning and delivering services and had their own plans and strategies. The North of Scotland plan focused on the priorities and actions that could only be done collectively by the partners in the North, or those that were more efficiently and effectively done in partnership. A draft IJB response was attached at Appendix 1 to the Report for approval.

It was agreed that the draft response to the Draft Northern Region Delivery Plan at Appendix 1 to the Report be approved subject to it being clarified that regions would require to be "permeable" to ensure access to appropriate specialisations as well as the most convenient regional location which may not be the same region across an island area due primarily to transport connections.

6.9 St Brendan's Redesign

The Chief Officer, Health and Social Care provided a verbal update in relation to the St Brendan's Redesign Project. He advised that the St Brendan's Project Board had now received formal feedback from the Scottish Government with three main points highlighted that required further attention:

Service model – this had not been finalised; typically this would be completed before progressing to Full Business Case (FBC).

Site acquisition – while the OBC stated 'that land adjacent to the existing site will be jointly acquired', it was not clear whether this had been addressed. Separately the Chief Officer, Health and Social Care had been in contact with the Central Legal Office whose understanding was 'that the work to identify the extent of the specific areas to be acquired was ongoing by the Project Team'.

NHS Scotland Design Assessment Process (NDAP) – as a policy Scottish Government did not approve business cases unless they had NDAP sign off. The NDAP team had facilitated a workshop in Summer 2016 and provided examples from NHS Highland on how to complete their design statement but this work had not been completed.

The OBC at this point had not been approved. The Programme Board would be progressing work in relation to the above points as a matter of priority. The feedback also underlined the Scottish Government's continued commitment to the project and provided reassurance that delay should not be interpreted as a lack of support for this development.

It was agreed that the Report be noted.

7 PERFORMANCE

7.1 Performance Monitoring Review

The Chief Officer, Health and Social Care submitted a Report in relation to the Performance Monitoring Review. The Report highlighted how the balanced scorecard had adopted a Red, Amber, Green (RAG) representation of performance measured against targets (or baseline where no target available) alongside movement over the previous reporting period which was attached at Appendix 2 of the Report For the IJB, reporting would occur against Levels 1 and 2 and an agreed subset of Level 3 that was representative of the achievement of both processes and outcomes related to each Key deliverable. The

Performance Reporting would follow a regular schedule to the appropriate monitoring and review groups as outlined in the Performance Monitoring Framework.

It was agreed that the Report be noted.

7.2 Delayed Discharges

A Report was submitted by the Chief Officer, Health and Social Care in relation to the progress made in the reduction of the number of people delayed in hospital over two weeks. The Report stated that since the establishment of the IJB, delayed discharges had risen and then fallen. Following the commissioning of additional bed capacity at Bethesda, there had been a short-term reduction in the number of people delayed, but following spikes during the mid-summer and then October (both holiday periods), the number of people delayed had increased to previous levels.

It was agreed that the Report be noted.

7.3 IJB Strategic Risk Register

A Report was submitted by the Chief Officer, Health and Social Care in relation to the progress on the Strategic Risk Register which continued to show a downward trend.

It was agreed that the Report be noted.

7.4 IJB FOI/Complaints

The Chief Officer Health and Social Care advised that no FOI requests or complaints had been received since the last meeting of the Board.

It was agreed to note that no FOI requests or complaints had been received in the reporting period.

8 DATE AND TIME OF NEXT SCHEDULED MEETING

The date and time of the next scheduled meeting of the IJB was Thursday 15 February 2018 at 10.30 am in the Practical Room, Education Unit, Western Isles Hospital.