

**CÙRAM IS SLÀINTE NAN EILEAN SIAR
SHADOW INTEGRATION JOINT BOARD**

**JOINT REPORT BY CHIEF EXECUTIVE, COMHAIRLE NAN EILEAN SIAR
AND CHIEF EXECUTIVE, NHS WESTERN ISLES**

DRAFT STANDING ORDERS - UPDATE

PURPOSE OF REPORT

To request that the Board further consider outstanding issues in relation to the Standing Orders.

COMPETENCE

- 1.1 The Integration Joint Board is required to adopt Standing Orders for meetings in terms of the Public Bodies (Joint Working) (Integration Joint Board) (Scotland) Order 2014.

SUMMARY

- 2.1 At its last meeting the Board authorised the Chief Executives, Comhairle nan Eilean Siar and NHS Western Isles, to produce a second draft of the Standing Orders taking into accounts the comments made at that meeting for discussion at the next meeting of the Board.
- 2.2 The Standing Orders appended to the Report take account of these comments. Members of the Board have indicated in correspondence that the terms of the clauses 2.13 and 15.4 are worthy of further discussion.
- 2.3 At the last meeting there was a wide ranging discussion into the appropriateness of non-members of the Integration Joint Board participating actively in meetings. It was noted that such Members would be able to attend as members of the public and agreed that a balance required to be achieved between capturing relevant views and ensuring that those on the Integration Joint Board who had the knowledge and training, were those making the decisions that affected the Integration Joint Board. Two potential mechanisms for allowing for more active involvement were discussed, being a request that non-Members be able to speak at the meeting and the possibility of a written question procedure. In taking this forward, a third suggestion was also put forward of a mechanism whereby non-Members could request that a Report on a matter be submitted to the Integration Joint Board. It is acknowledged that the efficacy of such a mechanism would be restricted by the non-Member having requested such a Report not being able to speak to the Report at a subsequent meeting.
- 2.4 In considering the draft clause 2.13 to date, Members have identified the tension between a desire to encourage engagement among the wider membership of the NHS and Comhairle with the workings of the Integration Joint Board; the differing current practices of the NHS and Comhairle in relation to the involvement in discussions of non-Members and the recognition of the delegation given to those Members, who have been appointed to the Integration Joint Board to fulfil their duties. The Shadow Board is invited to consider the potential means of dealing with this in terms of Standing Orders. It is also open for the Shadow Board to leave the Standing Orders silent on this point, which would mean that Councillors and non-Executive Members who were not voting or proxy Members of the Integration Joint Board would enjoy simply the rights of members of the public at meetings, but to make arrangements separately for engagement meetings where Members of the Integration Joint Board bring partners up to speed with matters relating to Health and Social Care integration. Such an arrangement would not require to appear in the Standing Orders as these would not be formal meetings of the Integration Joint Board at which decisions were to be taken.
- 2.5 Board Members are also asked to consider the terms of clause 15.4 as revised.

RECOMMENDATION

- 3.1 **It is recommended that the Board further consider the Draft Standing Orders appended to the Report.**

Contact Officers: Malcolm Burr, Chief Executive, Comhairle nan Eilean Siar

Gordon Jamieson, Chief Executive, NHS Western Isles

