



**WESTERN ISLES HEALTH AND SOCIAL CARE PARTNERSHIP  
CÙRAM IS SLÀINTE NAN EILEAN SIAR**

**INTEGRATION JOINT BOARD  
AUDIT COMMITTEE**

There will be a meeting of the Audit Committee of Cùram is Slàinte nan Eilean Siar in the Board Room, Tighean Innse Gall, Stornoway, on Thursday 5<sup>th</sup> December 2019 at 12pm.  
Apologies / enquires to Michelle McPhail, Business Manager (01851 708044)

| <b>No</b>    | <b>AGENDA</b>  | <b>PURPOSE</b> | <b>LEAD</b>      | <b>ATTACHED</b> |
|--------------|--|----------------|------------------|-----------------|
| <b>1.</b>    | <b>WELCOME</b>   |                |                  |                 |
| 1.1          | Governance - Appointment of Chair & Vice-Chair                     | Approval       | Michelle McPhail | verbal          |
| <b>2.</b>    | <b>APOLOGIES</b>   |                |                  |                 |
| <b>3.</b>    | <b>DECLARATION OF INTEREST</b>                                     |                |                  |                 |
| <b>4.</b>    | <b>MINUTES</b>   |                |                  |                 |
| 4.1          | IJB Audit Committee Minutes of 04.09.19                            | Approval       | Angus Morrison   | attached        |
| 4.2          | Matters Arising  |                |                  |                 |
| 4.3          | Action Points  | Discussion     | Angus Morrison   | attached        |
| <b>5.</b>    | <b>AUDIT AND FINANCIAL GOVERNANCE</b>                              |                |                  |                 |
| 5.1          | Internal Audit Reports   |                |                  |                 |
| 5.1.1        | Internal Audit Progress 2019/20<br>Period from 01.04.19 – 25.11.19 | Approval       | Paul MacAskill   | attached        |
| 5.1.2        | Financial Planning, Management and Savings                         | Information    | Paul MacAskill   | attached        |
| 5.1.3        | Business Continuity Planning and<br>Disaster Recovery              | Information    | Paul MacAskill   | attached        |
| 5.1.4        | Risk Management  | Information    | Paul MacAskill   | attached        |
| 5.2          | Best Value   | Information    | Ron Culley       | attached        |
| 5.2.1        | Best Value Framework 2017/18                                       | Information    | Ron Culley       | attached        |
| 5.3          | Counter Fraud Arrangements   | Information    | Paul MacAskill   | attached        |
| 5.3.1        | Appendix 1 - Fraud, Corruption and Irregularity Policy             |                |                  |                 |
| 5.4          | Financial Monitoring Report Month 6                                | Assurance      | Ron Culley       | attached        |
| 5.5          | Strategic Plan Implementation Scheme                               | Discussion     | Ron Culley       | attached        |
| <b>6.</b>    | <b>PERFORMANCE</b>   |                |                  |                 |
| 6.1          | Integration Performance indicators                                 | Information    | Ron Culley       | attached        |
| 6.2          | IJB Strategic Risk Register  | Assurance      | Ron Culley       | attached        |
| <b>7.</b>    | <b>DATE AND TIME OF NEXT MEETING</b>                               |                |                  |                 |
| Meeting:     | IJB Audit Committee  |                |                  |                 |
| Location:    | CnES, Committee Room 3   |                |                  |                 |
| Time:        | 1000-1300  |                |                  |                 |
| Day / Dates: | Wed 12.02.20   |                |                  |                 |
|              | Wed 10.06.20   |                |                  |                 |
|              | Wed 09.09.20   |                |                  |                 |
|              | Wed 02.12.20   |                |                  |                 |

**CLOSE**