WESTERN ISLES HEALTH AND SOCIAL CARE PARTNERSHIP

CÙRAM IS SLÀINTE NAN EILEAN SIAR

INTEGRATION JOINT BOARD AUDIT COMMITTEE

IJB Audit Committee 15.06.21
Agenda Item: 4.4
Purpose: For Information
TBC = To Be Confirmed

OUTCOMES / ACTION POINTS

Status as at 27.04.21

Meeting Date	Agenda Item	Heading / Subject	Action Point	Responsibility	Deadline	Status R	Status A	Status G
04.09.19	5.1.2	Internal Audit Annual Report & Assurance Statement 2018/19	a) Risk Registers to be presented at all IJB Audit Committees with detailed narrative as to what actions are being taken to mitigate the risk.	~~Ron Culley~~ – Chief Officer	As of Dec 2019		Risk Register presented on 05.12.19 however detailed narrative was missing. **Retain** **UPDATE – Feb'21 –** progress this with the new Chief Officer	
04.09.19	6.1	Integration Performance Indicators	a) Discussing Delayed Discharges DJ noted that Audit Scotland has reviewed DD within other Boards and would be willing to share this information. b) DJ also noted that he has capacity within the existing audit plan to undertake a review of DD	David Jamieson			**UPDATE 27.04.21 – Ray Buist raising this issue with David Jamieson – respond back to Nick Fayers**	

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05.12.19	5.1.2	Financial Planning, Management and Savings	A follow up report will be presented	Paul MacAskill	~~June 2020~~	**UPDATE June'21 – on the agenda for noting**		
05.12.19	5.1.3	Business Continuity Planning and disaster recovery	Follow up report to presented	Paul MacAskill	~~June 2020~~	**UPDATE June'21 – on the agenda for noting**		
05.12.19	5.1.4	Risk management	A follow up report will be presented	Paul MacAskill	~~June 2020~~	**UPDATE June'21 – on the agenda for noting**		
10.06.20	5.2	IJB Draft Annual Accounts	Update on Goathill development	Robert Emmott	February 2021	**UPDATE Feb'21 –** verbal update at meeting – On the 10.02.21 agenda		
10.06.20	5.3	Internal Audit Annual Report & Assurance Statement 19/20	Committee requested detail relating to vacancies and agency support and costs	Debbie Bozkurt	June 2021	**UPDATE JUNE'21 ~** postponed due to pandemic. Yearend statement will be completed by June 2021 in conjunction with Chief Officer		
10.06.20	5.5	Counter Fraud Arrangements	Committee reviewed report and asked for presentation of an Annual Report advising the IJB of combined incidents and actions taken	Paul MacAskill & Debbie Bozkurt	June 2021		**UPDATE JUNE'21 – postponed due to the pandemic. Review timescales at the June meeting**	

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18.11.20	5.1.2	Project Management of Capital Investment	Report and consequential reports as noted in the recommendations should be presented to the IJB in full	Debbie Bozkurt				
10.02.21	5.1 5.1.1	Internal Audit Progress 23021 Report 01.04.20-27.01.21	Extension to address outstanding recommendation review noted and confirmed as May 2021. Confirmation of a previous request to establish a Teams meeting to be taken forward between Paul MacAskill and Nick Fayers. Mrs. McPhail agreed to pick this action up.	Nick Fayers Michelle McPhail	May 2021 Wk com 15.02.21	**REMOVE JUNE'21 -** Completed and returned to Mr. MacAskill – On the agenda for discussion. Completed.		
10.02.21	5.1.2	Operational Plan 2021/22	Approval given to provide additional audit days. Chief Internal Auditor to advise the Chair and Vice-Chair when additional days are required.	Paul MacAskill				ongoing

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			Audit reports planned for review in 21/22 to be presented to the IJBAC in December'21	Paul MacAskill	Dec'21			
10.02.21	5.2	External Audit Plan 21/22 update (verbal)	Mr. Ray Buist indicated that the plan is ongoing. He indicated that Audit Scotland are looking to approve the plan by the end of April, so therefore a meeting of the IJBAC will be established, as a curtesy point, to review the plan. Mr. Buist indicated Catriona MacKenzie has not made contact to set up a Teams meeting with Nick Fayers. Mrs. McPhail advised that she would pick this up.	Michelle McPhail Michelle McPhail	Wk com 26.04.21 Teams meeting within 2wks.	**REMOVE JUNE'21 –** **Completed – met on 27.04.21** **Complete**		
10.02.21	6.1	IJB Performance Report Dec'20	Review potential inclusion of narrative to performance data	Nick Fayers		**UPDATE JUNE'21 – Mr. Fayers provide a verbal progress report**		

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10.02.21	6.2	Corporate Risk Register	Review and update current risk register	Nick Fayers			**Agenda item for June'21 agenda**	

INTEGRATION JOINT BOARD AUDIT COMMITTEE
DISCUSSION, OUTCOMES, & ACTION POINTS
MEETING 15.06.21

Meeting Date	Agenda Item	Subject	Discussions, Outcomes and Action Points	Responsibility	Deadline	Status