

CÙRAM IS SLÀINTE NAN EILEAN SIAR SHADOW INTEGRATION JOINT BOARD

Minute of Meeting held in the Council
Offices, Stornoway, on Tuesday 15
December 2015 at 2.00pm.

PRESENT

Dr Neil R Galbraith (Chair)
Uisdean Robertson (Vice-Chair)
Mr Malcolm Smith
Mr Ian Burgess
Mr Murdo Afrin
Mr Michael Frain
Mr Roddie Mackay (Depute/Proxy
Member)
Mr Angus Morrison
Mrs Flora Somerville
Mr Mike Hutchison
Elizabeth Shelby
Dr Keith Burns
Mrs Morag Munro
Mr Norman A Macdonald

IN ATTENDANCE

Mr Iain Macaulay
Mr Andrew Walker (Depute/Proxy
Member)
Mrs Emma MacSween
Mr Malcolm Burr
Dr Ron Culley
Ms Debbie Bozkurt

APOLOGIES

Mr Angus Campbell

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| Introduction and Welcome | 1 | The Chair welcomed all those present to the Meeting. |
| Declarations of Interest | 2 | Mr Malcolm Smith declared an interest in item 5 concerning the Draft Strategic Plan, Safe Care, Item 4 as he undertook a remunerated function as Chairman of the Adult Protection Committee. |
| Minute of Meeting of 17 November 2015 | 3 | <p>The Minute of Meeting of 17 November 2015 was approved.</p> <p>Arising out of consideration of the Minute the Chief Officer reported on discussions which had taken place with the Chief Executive, Scottish Social Services Council, concerning recognition of the experience of staff in the registration process.</p> <p>The Chairman reminded the Board that it had, for its interests, agreed that in the event of the Chief Officer's informal approach, on the above-mentioned issue, to the Scottish Social Services Council not being successful that the Board supported the position of the Western Isles Community Care Forum on the registration issue.</p> <p>FINANCE</p> |
| Integration Joint Board: Budget | 4 | <p>The Chief Finance Officer submitted a document entitled "IJB Budget Preparation Timetable 2016/17".</p> <p>The Chief Finance Officer of the Integration Joint Board reported that the financial position of the Board had not altered since her Report to the Board of 17 November 2015.</p> <p>It was agreed that the Board would meet on 12 January 2016 to agree service choices for consultation, which would take place on the basis of realistic proposals.</p> |

Draft Strategic Plan and Needs Assessment

- 5 The Chief Officer submitted a Report inviting the Board to consider the document entitled "Western Isles Health and Social Care Partnership Strategic Plan: 2016-2019". It was pointed out in the Report that the Board had a statutory obligation to have a Strategic Plan in place by 1 April 2016 and that the Plan provided a prospectus about how it was intended to deliver change and move resources from Acute into Community settings. The Report stated that engagement had taken place with Communities across the Western Isles to explain what Integration would involve and that an opportunity had also been taken to ascertain what priorities Communities had in respect of the Health and Social Care Services, which they used. Appendix 2 to the Report contained a detailed needs assessment which had been compiled by the Health Board's Head of Analytical Services. It was further intimated in the Report that public consultation would take place on the Draft Strategic Plan 2016-2019, with the aim of securing public support for the changes which it was intended to introduce in respect of Health and Social Care Services. The Report stated that it was proposed to launch the public consultation on 11 January 2016 with the closing date for the submission of views being 12 February 2016.

The Board for its interests:

- (a) considered the Draft Strategic Plan at Appendix 1 to the Report and assessed the Draft Plan's ability to convey and direct the required changes to the Health and Social Care System, over the next three years;**
- (b) authorised the Chief Officer to proceed to public consultation during the period 11 January 2016 to 12 February 2016 inclusive, on the basis outlined in the Report, having taken account of any comments and amendments to the Draft Plan made at the Board Meeting and subject to any further textual amendments that he shall agree with the Chief Executives of Comhairle nan Eilean Siar and NHS Western Isles;**
- (c) agreed that the final plan would be submitted to the Board at its meeting on 3 March 2016.**

It was agreed to consider the following item in private as information in relation to individual employees of NHS Western Isles or Comhairle nan Eilean Siar could be disclosed.

Integrated Management Structure

- 6 The Chief Officer submitted a Report outlining an Operational Management Structure for the Integrated Services reporting to the Chief Officer. The Report gave background information in relation to the Structure outlined in the Report, and referred to the staff engagement exercise which had been undertaken and also gave details of the written feedback submitted. The Report stated that the majority of views received were supportive of the proposals outlined in the Report. It was further stated that the proposed Integrated Structure as detailed at Annex 1 to the Report would be implemented once human resources processes were agreed.

The Shadow Integration Joint Board for its interests:

- 1) considered the proposed structure at Annex 1 to the Report and agreed to move to implementation subsequent to human resources processes being agreed by the Chief Executives of Comhairle nan Eilean Siar and NHS Western Isles;**
- 2) note that in moving to implementation further work and consultation would require to be undertaken in respect of the development of Integrated Community Teams and proposals to delete posts from the historical structure; and**
- 3) authorised the Chief Officer in consultation with the Chief Executives of Comhairle nan Eilean Siar and NHS Western Isles to ensure that, if necessary, interim management arrangements were in place to enable the Chief Officer to deliver the full range of integrated services from 1 April 2016.**

Integration Joint Board Support Functions

- 7 The Chief Officer submitted a Report seeking approval of the principles in relation to support arrangements for the Integration Joint Board. The Report referred to the decision taken by NHS Western Isles and Comhairle nan Eilean Siar that each would provide such support services as were required by the Integration Joint Board and the agreement in principle that where possible and appropriate the provision of such services would be within the Western Isles. The Report suggested that it would be appropriate to agree in principle that the Comhairle's Internal Audit Section should provide services to the Integration Joint Board. It was further suggested that legal advice to the Integration Joint Board in relation to its legal obligations under the Public Bodies (Joint Working) (Scotland) Act 2004 and associated legislation be provided by the Comhairle nan Eilean Siar Legal Services section, subject to confirmation from the Law Society of Scotland that this did not represent any conflict of interest. It was further intimated in the Report that there were a number of other administrative support services to the Board which the Chief Officer and the Chief Executives of Comhairle nan Eilean Siar and NHS Western Isles would discuss, prior to proposals being submitted to a future meeting of the board.

The Shadow Integration Joint Board for its interests:

- 1) **agreed in principle that its internal audit service would be provided by the Comhairle nan Eilean Siar Internal Audit Section;**
- 2) **agreed in principle that legal advice to the Board to ensure compliance with the Public Bodies (Joint Working) (Scotland) Act 2014 and associated legislation be by the Comhairle, subject to confirmation from the Law Society of Scotland that no conflict of interest existed and that further consideration would be given to other legal transactions; and**
- 3) **that the Chief Officer, following consultation with the Chief Executives of Comhairle nan Eilean Siar and NHS Western Isles, would Report to the next meeting of the Board with detailed proposals in relation to internal audit and legal services and that the Report would also make proposals in relation to other support services.**

Health and Social Care Integration

- 8 There was submitted a document entitled Health and Social Care Integration prepared by Audit Scotland dated December 2015.

It was agreed to note the document entitled Health and Social Care Integration prepared by Audit Scotland dated December 2015.